

From: Human Resources  
Sent: Thursday, July 31, 2003 8:35 AM  
To: All U.S. Micron Supervisors  
Subject: Reports Available on Performance Management Tracking Tool

Reporting functionality is now available for U.S. supervisors on the Performance Management Tracking Tool. Remember that you can view reports for only those U.S. team members who eventually report to you.

Reports Available:

- All direct reports
- Salaried reports only
- Individual only
- Percentage of performance plans complete for your direct reports
- Percentage of performance plans complete for your supervisors' direct reports

Double click on a person's name to drill down into the reporting structure.

These reports are intended to be tools to assist you and your management team in your Performance Management process. More information about the Performance Management process is on the Performance Management Web site:

<<<<[http://hrocontent.micron.com/hro/training/performance\\_management/performance.asp?path=training/performance\\_management/pm](http://hrocontent.micron.com/hro/training/performance_management/performance.asp?path=training/performance_management/pm)>>>>.

If you have suggestions to improve the Performance Management Tracking Tool on Workplace, or Micron's Performance Management Process in general, please send those suggestions to Corporate Training & Education Manager.