



2009 Grant Application

Instructions

Please read this document carefully and be sure to review the Micron Funding Guidelines (www.micron.com/grants) before completing this application. You may reproduce this form on your computer, or type or legibly print the requested information. Please keep your answers as brief as possible.

All grant applicants: Please complete all of Section I, include the required attachments (as outlined in Section III), and sign and date the application. **If the grant request is more than \$10,000:** Also complete all of Section II.

I. All Grant Applicants: Complete Section I.

Name of Organization: _____

Federal Tax Identification Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____

Organization Web Address: _____

Executive Director/Administrator (Mr. Mrs. Ms. Other): _____

Telephone: _____ Fax: _____

E-Mail Address: _____

Primary Contact, if other than above (Mr. Mrs. Ms. Other): _____

Title: _____ E-Mail Address: _____

Telephone: _____ Fax: _____

1. Amount Requested: \$ _____ Date of Application: _____

2. Type of Request (check one): Event sponsorship Program/Project Other

3. Briefly describe the program or project for which the organization seeks support. _____

4. Does the request address one of the Micron's funding priority areas? Yes No

If yes, select one:

K-12 classroom math, science, or engineering programs

Teacher professional development

Informal math, science, or engineering experiences

Special Community events

5. Has the organization received a grant from Micron in the last five years? Yes No If yes, please list dates and amounts.

Date: _____ \$ _____
Date: _____ \$ _____
Date: _____ \$ _____

6. Please list any Micron employees involved in your organization and their roles. _____

7. Please provide a brief overview of the organization: _____

Project Information

1. What are the timelines for the project and for fundraising? _____

2. What is the budget for the program/project? \$ _____

Please attach a line item budget showing the total budget of the project and specifically how the grant would be used.

3. How does this effort address a community need? Please describe the community and clients that will benefit. _____

4. Please explain how you have measured or will measure the success of the program/project. _____

STOP: If the request is less than \$10,000, skip Section II. Please sign/date the application and include the required attachments.

II. If the Grant Request is over \$10,000: Complete Section II.

Financial Information

1. The organization's current year budgeted expenses of \$ _____ are _____%
higher lower than the previous year's actual expenses.

2. During the current fiscal year \$ _____ or _____% of the total expense budget is for administrative/overhead and fundraising expenses.

3. Has the organization experienced an operating deficit (i.e., expenses exceeded revenues) in the last two years? Yes No If yes, what was the amount of the deficit?

Year _____ Deficit \$ _____

Year _____ Deficit \$ _____

Please explain the deficit(s) above and the plan for reducing or eliminating it. _____

III. Check List: Required Attachments for All Grant Applicants

Please enclose one copy of each of the following items:

- 1. A copy of your current IRS determination letter indicating tax exempt 501(c)(3) status
- 2. Board of Directors list, including names, phone numbers and affiliations
- 3. Annual report, if available, or other material summarizing activities of the organization
- 4. Most recent IRS Form 990
- 5. A list of major corporate and foundation donors for the past two years
- 6. Line item budget of program, project, or event for which grant is being requested.

Authorization

The undersigned certifies that they are authorized to represent the organization applying for a grant and that the information contained in this application is accurate. The undersigned agrees that if a grant is awarded to the organization:

- (1) the grant will be used for the purpose outlined in the grant award letter and may not be expended for any other purpose without prior written approval from Micron Foundation,*
- (2) Micron has received nothing of material value in exchange for the grant, and*
- (3) Information about the organization and the grant may be used by Micron in any published materials.*

Signature of executive director, board chair, district superintendent, or school principal

Date